NOTICE IS HEREBY GIVEN THAT THE FORTY EIGHTH ANNUAL GENERAL MEETING OF BUSINESS STANDARD PRIVATE LIMITED WILL BE HELD ON SATURDAY ON SEPTEMBER 29, 2018 AT THE REGISTERED OFFICE OF THE COMPANY AT NEHRU HOUSE, 4, BAHADUR SHAH ZAFAR MARG, NEW DELHI-110 002 AT 11.30 A.M. TO TRANSACT THE FOLLOWING BUSINESS

To consider and, if thought fit, to pass, with or without modification, the following resolution as an Ordinary Resolution:

ORDINARY BUSINESS:

ITEM NO. 1  
To receive, consider and adopt financial statements for the year ended 31st March, 2018, including the Balance Sheet of the Company as on 31st March, 2018, the Statement of Profit & Loss for the year ended 31st March, 2018, Cash Flow Statement for the year ended 31st March, 2018 together with the notes thereto along with the Director’s and Auditor’s Report thereon.

SPECIAL BUSINESS:

ITEM NO. 2  
To consider and, if thought fit, to pass with or without modification(s), the following resolution as an ordinary resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149, 152, 160, 161 and any other applicable provisions of the Companies Act, 2013 and the rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force) Ms. Akila Urankar (DIN: 00226541), who was appointed as Additional Director w.e.f April 04, 2018 be and is hereby appointed as Director of the Company.

RESOLVED FURTHER THAT any Director or the Company Secretary of the Company, be and is hereby severally authorized to file necessary returns/forms to the Registrar of Companies and to do all such acts, deeds and things that may be necessary, proper, expedient or incidental for the purpose of giving effect to the aforesaid resolution.”
NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE IN THE ABOVE MEETING IS ENTITLED TO APPOINT ONE OR MORE PROXIES TO ATTEND AND ON A POLL, TO VOTE INSTEAD OF HIMSELF AND PROXY NEED NOT BE A MEMBER.

2. The instrument appointing a proxy shall
   a) Be in writing and
   b) Be signed by the appointer or his attorney duly authorized in writing or if the appointer is a body corporate, be under its seal or be signed by an officer or an attorney duly authorized by it.

3. A person can act as proxy on behalf of the member not exceeding Fifty (50) and holding in aggregate not more than 10% of the total share capital carrying voting rights.

4. A member holding more than 10% of the total share capital carrying voting rights may appoint single person as proxy and such person shall not act as proxy for any other person or shareholder.

5. Corporate members to authorize representative to attend the meeting through resolution.

6. Proxies in order to be effective should be lodged with the Company at the Registered Office of the Company at least 48 hours before the commencement of the meeting.

7. All the documents including registers of directors and KMP and their shareholding (section 70), Register of contracts or arrangements (Section 189), Register of Members and share transfer books etc. are open for inspection during the business hours of the company on all working days except Saturdays, Sundays and public holidays at the Registered Office of the company from September 26, 2018 till the conclusion of the meeting.

8. Every member entitled to vote at the meeting of the company may inspect the proxies lodged at time during the business hours of the company provided not less than Three (3) days’ notice in writing of the intention to do so is given to the company.

9. Members are requested to bring the attendance slips alongwith their copies of the Notice to the meeting.

10. Member who wish to update or register their email addresses with the company may contact the company secretary – Mr. Manoj Sharma@ manoj.sharma@bsmail.in
11. Web-link for assessing the notice of the AGM as per Rule 18 of Companies (Management and Administration) Rules 2014 and Secretarial Standard - 2 is as follows:
Notice of AGM: -

By Order of the Board of Directors

Date: September 03, 2018
Place: New Delhi

Regd. Office:
Nehru House, 4,
Bahadur Shah Zafar Marg,
New Delhi-110002

Sd/-
Manoj Sharma
Company Secretary
EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF COMPANIES ACT, 2013 ITEM NO.2(Special Business)

Appointmeント of Ms. Akila Urankar as Director of your company:

Board of directors of your Company though resolution passed in the board meeting held on March 29, 2018 appointed Ms. Akila Urankar as Additional Director w.e.f April 04, 2018 upto the ensuing AGM and president of the Company for a period of two years w.e.f April 04, 2018.

Accordingly, in terms of the requirements of the section 149, 152, 160, 161 and any other applicable provisions of the Companies Act, 2013 and the rules made thereunder of Companies Act, 2013 approval of the members of the Company is required for the appointment of Ms. Akila Urankar as Director of the Company.

It may be noted that in terms of notification dated June 05, 2015, issued by Ministry of Corporate Affairs, section 160 is not applicable to a private Limited company (Your company) in regard proposing any other person other than retiring directors as a director, giving of not less than fourteen days’ notice before the meeting, at the registered office of the company, along with the deposit of one lakh rupees.

Brief profile of Ms. Akila Urankar is given below for your reference:

Ms. Akila Urankar has over 22 years of experience as president of your company and have an overall experience of 34 years.

None of the Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financial or otherwise, in the resolution.

The Board recommends the resolution set forth in Item no.2 (special business) for the approval of the members.

By Order of the Board of Directors

Sd/-

Manoj Sharma
Company Secretary

Date : September 03, 2018
Place : New Delhi

Regd. Office:

Nehru House, 4,
Bahadur Shah Zafar Marg,
New Delhi-110002
ATTENDANCE SLIP

Reg. Folio/DP & Client No:.................................................................

No. of Shares Held:...........................................................................

I certify that I am a registered Shareholder/Proxy for the registered shareholder of the Company. I hereby record my presence at the Annual General Meeting of the Company at the Nehru House 4, Bahadur Shah Zafar Marg, New Delhi -110002 at 11.30 A.M. on Saturday, September 29, 2018

Member’s Name: ................................................................................

Proxy’s Name: ..............................................................................

Member’s/ Proxy’s Signature

Note:

1. Please fill this attendance slip and hand it over at the entrance of the Hall.
2. Members/Proxy Holders/Authorised Representatives are requested to show their Photo ID Proof for attending the Meeting.
3. Authorized Representatives of Corporate members shall produce proper authorization issued in their favour.
Form No. MGT-11

BUSINESS STANDARD PRIVATE LIMITED

CIN : U00000DL1970PTC100242

Nehru House 4, Bahadur Shah Zafar Marg, New Delhi -110002

PROXY FORM

(Pursuant to Section 105(6) of the Companies Act, 2013 and rules 19(3) of the Companies (Management and Administration) Rules, 2014

Name of the member(s) :
................................................................................................................................................................................

Registered Address :
................................................................................................................................................................................

E.Mail Id :.................................................................. Folio No./Client Id : .................................................................I/We,being the
member(s) holding ........................................................................

shares of the above named Company, hereby appoint

1. Name :
...........................................................................................................................................................
Address:................................................................................................................................................................

E.mail ID:..............................................................Signature:......................................................... or failing him

2. Name :
...........................................................................................................................................................
Address:................................................................................................................................................................

E.mail ID:..............................................................Signature:.............................................................

my/our proxy to attend and vote(on a poll) for me/us and on my/our behalf at Annual General
Meeting of the Company, to be held on Saturday, September 29, 2018 at Nehru House 4, Bahadur
Shah Zafar Marg, New Delhi -110002 at 11.30 A.M and at any adjournment thereof in respect of such
resolutions as are indicated below:

Signed this........day of .........................2018

Affix Re.1
Revenue